## PANJAB UNIVERSITY, CHANDIGARH

No. 6594 /R&S)
Dated 18 2017

## CIRCULAR

The Registrar has desired that the surplus furniture lying unattended in the Departments/Branches be identified for repair, if they are in serviceable conditions in order to get optimum utilization. If not, the same may be written-off and auctioned by following the proper procedures as laid down in Chapter XXXV (b) at pages 501-504 of P.U. Cal. Vol.III, 2009.

This is for information and necessary action of all the concerned.

Assistant Registrar (R&S)

Issued to all the heads of the Departments/Branches (Teaching/Non-teaching)