

**PANJAB UNIVERSITY, CHANDIGARH**

No.: 1909-2100/R/DS

Date: 25.10.2017

It has come to notice of the authority that some Departments are getting electrical appliances installed without getting prior approval from the competent authorities, as mandated in the above said Circular.

In this regard, your attention is invited to this office Urgent Circular No. 736-850/R/DS dated 11.06.2017, wherein specific instructions pertaining to installation of electrical equipment were issued, as under:-

1. *No ad-hoc electrical wiring for charging of mobiles, etc. should be made. Additional wiring, extension, etc., if required, is to be got provided through the S.D.E. (Electrical), by authorized Electricians of the Construction Office.*
2. *No room heaters or other electrical appliances should be used in the building, without prior approval of the S.D.E. (Electrical)/ XEN - I.*
3. *Electrical load of the existing appliances, such as A.C., Air Coolers, Water Coolers, Fridge, etc., should be got checked by the Electrical Wing of the Construction Office to ensure the wiring etc. are safe for use.*
4. *Fitness of the existing electrical wiring in the building should be got checked by the Electrical Wing of the Construction Office to ensure that they are safe. Loose-wiring, if any, should be corrected, immediately. All electrical cords should be removed from aisles or other pedestrian's walkways. Never use electrical cords that are frayed or have exposed wiring. Do not overload electrical outlets by using multiple extension cords, etc.*

In view of the above, you are again requested to ensure that prior approval is taken from competent authorities and electrical department of the Construction Office, etc., before installing any electrical appliances in their respective departments.

Sd/-  
Col. G.S. Chadha (Retd.)  
Registrar

Issued to:

Deans, Directors, Coordinators, Chairpersons of all Teaching Departments, P.U. Regional Centers, all Principals of Constituent Colleges, Warden of Boys and Girls Hostel, Head of all Non -teaching Departments and Heads of all Branches.

CC to: -

P.A. to V.C. for information of the Vice Chancellor