

PANJAB UNIVERSITY, CHANDIGARH

Summary of discussions held during an online interaction organized as per the directions of the Registrar on 8th September 2020 at 3:00 p.m. to review the compliance of SoPs prescribed by Govt., both as preventive measure as well as post detection measures in the wake of rise in the COVID cases on campus.

Present:

1. CA Vikram Nayyar, Registrar
2. Prof. V.R. Sinha, Dean Research
3. Prof. S.K. Tomar, Dean Student Welfare
4. Prof. Rajat Sandhir, Fellow
5. Prof. Ashwani Kaul, Chief of University Security
6. Dr. Rupinder Kaur, CMO
7. Shri Anil Thakur, D.E. (Horticulture)
8. Deputy Registrar (General)

At the outset, the Deputy Registrar (General) welcomed the members and briefed them about the purpose of the meeting.

The members, one by one, gave their valuable suggestions and inputs for the containment of spread of COVID-19 and stressed the need to strictly observe the prescribed guidelines by all officials.

After detailed deliberations, consensus emerged on following actionable points:

1. An updated SoP (on the basis of latest guidelines of Govt) be prepared in simple language, preferably in the form of pointed Do's and Don'ts under following broad heads, which will be disseminated to all departments and offices for the general awareness of all officials and visitors:
 - a) SoP for Preventive measures
 - b) SoP to identify and deal with Suspect cases
 - c) SoP to deal with confirmed COVID 19 cases
 - d) SoP for employees joining duty after availing Station Leave
 - e) SoP for Shopkeepers on campus.

[Action by: CMO, by 10.9.2020]

2. All heads of the departments and in-charge of offices shall ensure periodic sanitation of their respective offices, preferably on daily basis through the peons/cleaners/helpers. For this respective HoDs shall purchase spray pumps (which costs around Rs. 3000/- only) out of the recurring budget allocations of the departments/offices. The chemical for sanitization is available with

Horticulture Division, which the HoDs may get issued by raising an indent. DE (Horticulture) shall arrange for training of the peons/cleaners/helpers of the departments/offices for use of spray pumps for sanitization. Fogging and sanitization of common areas will be looked after by DE (Horticulture).

[Action by: All HoDs, DE (Horticulture), on daily basis]

3. To facilitate and monitor the proper compliance of SoPs, a team headed by the Chief Medical Officer is constituted as follows;

1. Dr. Rupinder Kaur, CMO
2. Prof Naveen Gupta, Dept. of Microbiology
3. Dr. Navneet Kaur, Warden
4. Dr. Ranjan Kumar, Warden
5. Sh. Vikram Singh, Security Officer-I
6. Sh. Surjit Singh Thakur, DRG
7. Sh. Anil Thakur, D.E. (Horticulture)

4. The visitors in administrative block are required to be screened/managed properly to avoid crowding at entrance and to ensure proper physical distancing.

[Action by CUS: on daily basis]

5. The online student redressal system be strengthened to avoid physical visits.

[Action by Registrar, COE and FDO; Immediate]

The Interaction ended with a note of thanks to all the participants.

(Prof. A.K. Sinha) (Prof. Rajat Sandhir) (Prof. S.K. Tomar) (Prof. Ashwani Kaul)

(Dr. Rupinder Kaur) (Anil Thakur) (S.S. Thakur) (CA Vikram Nayyar)

Issued to following for necessary action:

1. All Participants
2. Registrar, COE, FDO
3. All Heads of the Departments/Institutes/ enters and offices

Copy to Hon'ble Vice Chancellor for kind information.