

PANJAB UNIVERSITY, CHANDIGARH

No.: 240/R/PA
Dated: 17.05.2021

Circular

As you all are aware about the recent spike in COVID-19 cases on P.U. Campus, which necessitates an urgent review and assessment of the situation to enable the University Administration to take adequate measures to control and contain the further spread of this infectious disease/virus.

For this, it is very important for the employees/Heads of the Offices/Branches/Departments to inform about COVID-19 cases of employees with all relevant details in a timely manner. To facilitate the submission of such information, an online Portal has been launched, which is hosted on the Panjab University's Main Web Page.

All the employees and Heads of the offices/Branches/Departments are requested to ensure uploading of the information relating to COVID-19 cases of P.U. employees, as follows:

1. The employees who have been tested Corona Positive and are still on quarantine leave **(i.e. on the date of this Circular)**.
2. Employees who came into contact with a Corona Positive person and are on quarantine leave till today.

Note: (i) the above information must be uploaded latest by 19.05.2021.

(ii) the information of those Corona Positive employees or any employee, who had a contact with Corona Positive person in the past but as on today joined back office, need not be uploaded on the Portal.

3. Any new case with a Corona Positive status or a case of contact with corona positive person comes into notice hereinafter must be uploaded on the Portal immediately.

All employees are once again requested to ensure strict COVID-19 appropriate behavior, such as, wearing of masks, frequent washing/sanitization of hands, maintenance of appropriate physical distancing, etc., as stipulated by the government from time to time.

Sd/-
Registrar

Issued to:

1. All Chairpersons/Directors/Coordinators/Wardens and Heads of all Non-Teaching Departments/Branches/Offices of the University for urgent and necessary compliance.
2. Secretary to Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor, please