

CC/23/259
13/6/23

PANJAB UNIVERSITY, CHANDIGARH

No. 8463-65 /Estt.
Dated 13/06/2023

CIRCULAR

It has been observed that in some of the cases, the requests/ representations/grievances etc. of the University employees on the various issues related to the Panjab University are being received in the University through the members of the Syndicate/Senate without any intimation to the worthy Vice-Chancellor/Registrar, whereas in accordance with the provisions contained in Chapter-IV (*Rule-12 appearing at pages 111-112 of Panjab University Calendar Volume-III, 2019*), "**no employee shall approach any member of Syndicate/Senate with a view:**

- (i) **to have a question put or resolution or motion moved on a matter connected with his condition of service or any disciplinary action against him; or**
- (ii) **to further any object which is capable of embarrassing the University.**

- (b) **Direct communication to or a personal interview with a higher authority and/or members of the Syndicate/ Senate without permission of the Vice-Chancellor shall be treated as contravention of the discipline of the University."**

Therefore, the employees of the University are hereby advised to strictly follow the provisions laid down under Rules/Regulations failing which, the disciplinary action shall be initiated against such officials for violation of rules.


Assistant Registrar (Estt.)

Issued to: -

- ✓ 1. Director, Computer Centre, PU with a request to circulate the above Circular to all the Chairpersons/Coordinators/Heads of the PU Teaching & Non-Teaching Departments/Branches/Offices/Directors of Regional Centres/Principals of Constituent Colleges etc. etc. through their official e-mails.

Copy to: -

1. The S.V.C. for information of Vice-Chancellor
2. PA to the Registrar