

**PANJAB UNIVERSITY, CHANDIGARH**

**From**

The Assistant Registrar (Estt.),  
Administrative Offices,  
Dewan Anand Kumar Hall,  
Panjab University,  
Chandigarh-160014.

**To**

1. All the Heads/Chairperson of the Teaching & Non-Teaching Deptts./Branches of P.U. Chandigarh.
2. Principals of all the P.U. Constituent Colleges

**CIRCULAR**

No. 10223-10422./Estt.

Dated 20/7 /2023

Sir/Madam,

It is brought to your notice that 06 posts of Superintendents are lying vacant at 06 Constituent Colleges of the Panjab University i.e. Shaheed Udham Singh, P.U. Constituent College, Guruharsahai, Ferozepur, Baba Balraj P.U. Constituent College, Balachaur, P.U. Constituent College Nihalsinghwala, Distt. Moga, P.U. Constituent College, Sikhwala, Distt. Muktsar Sahib, P.U. Constituent College Karyal, Dharamkot, Distt. Moga and P.U. Constituent College Mohkam Khanwala, Distt. Ferozepur, which are to be filled from in-service Sr. Assistants, having a total experience of six years upto the rank of Senior Assistant (out of which 4 years as Clerk/Clerk-cum-Data Entry Operator and 2 years as Sr. Assistant) **(by 30.6.2023)** working in the Panjab University, Chandigarh, with condition that the person so promoted will continue to work in P.U. Constituent Colleges till his/her retirement and will not be transferred back to P.U. Campus, Chandigarh. They will be getting the benefits of ACPS as applicable to employees at P.U. Campus, Chandigarh, as per option given by them. It is with the stipulation that the prorata retirement benefits w.r.t. service rendered by a University employee/s in Constituent Colleges has to be transferred to University Budget out of the Budget sanctioned to the Constituent Colleges by the Punjab Govt.

The University employees of the rank of Sr. Assistants who are willing to be promoted as Superintendents at the above mentioned Colleges may route their applications through the Chairperson/Head of their Deptt/Branch, to the undersigned, within one month i.e. upto 21.08.2023 (4.00 p.m.).

This may be got noted from all the Sr. Assistants working under you.

Yours faithfully,

  
Assistant Registrar (Estt.)